



## Frequently Asked Questions

### **General Permit for Discharges from State and Federal Small Municipal Separate Storm Sewer Systems**

**General Discharge Permit No: 13-SF-5501**

**General NPDES No: MDR055501**

#### Notice of Intent Form

State and federal agencies that own or operate small municipal separate storm sewer systems (MS4s) in the State of Maryland that meet the designation criteria outlined in the general permit must apply for coverage by submitting a Notice of Intent (NOI). The NOI form is found in Appendix C of the general permit and must be submitted by October 31, 2018. This will allow regulated entities to obtain coverage under the permit in order to legally discharge stormwater from their MS4.

Regulated MS4s are required to establish a comprehensive stormwater program to protect water quality. This involves an iterative process incorporating lessons learned from implementing water quality programs to identify cost effective approaches, improve data development, tracking, maintenance, and continuously update and improve programs. As part of this adaptive management process, information submitted in the NOI can be updated or modified through annual reports submitted during the five year permit term.

#### Frequently Asked Questions

*Q: What do I enter under "Permittee Name"?*

A: The government entity that owns or operates the MS4 that is coming under coverage of the general permit.

*Q: Who is the "Responsible Personnel"?*

A: The individual responsible for facility operations.

*Q: What information is required under "A brief description of property(ies) for which coverage is being sought"?*

A: A general statement that may include the mission statement, relevant demographics, services provided, activities conducted on site, areas of planned growth or preservation, or any unique information about the property(ies). The description can be very brief and may be limited to a few sentences. However, any specific information will assist MDE in understanding local conditions.

*Q: What is the date applicable for “Population” data?*

A: The current estimated population as of the NOI application date. This estimate should be an approximate representation of the number of people accessing the property throughout the year, e.g., employees, residents, patients, consultants, training program attendees, and other types of individuals serviced on the property.

*Q: What if a permittee would like to share responsibilities with another entity but an agreement has not been finalized before October 31, 2018?*

A: This information may be submitted as part of annual report updates during the permit term.

*Q: What if a permittee is unsure of “anticipated expenditures”?*

A: MDE will accept information currently available. Updated information may be submitted as part of annual report updates during the permit term.

*Q: Can I submit the NOI form electronically?*

A: Due to the significant number of permittees and associated documentation, MDE does not have the capacity to print NOI submissions. NOI forms must be mailed to the physical address provided on the form.