

**BAY RESTORATION FUND ADVISORY COMMITTEE**

**Maryland Department of the Environment**

**Aqua & Aeris Conference Room**

**1800 Washington Blvd.**

**Baltimore, Maryland 21230**

**December 16, 2004**

**1:00 p.m. to 4:30 p.m.**

***Mr. Robert Warfield, Chair***

---

**Meeting Agenda**

I. Approve previous meeting minutes – Bob Summers & committee members

Brief Updates

- Model BNR and ENR agreements – Walid Saffouri
- BRF Fee Billing – Jag Khuman/Thad Russell

II. MDE Study Update (Refinement of Nitrogen Removal) – Steve Gerlach, Gannett Fleming, Inc.

III. Onsite Sewage Disposal (OSDS) Subcommittee Report – Jay Prager & committee members feedback

IV. January 15, 2005 Draft Report on methods of collecting fees from OSDS – Bob Summers & committee members feedback

- Senate Bill 320 requirement: “report on or before January 15, 2005, to the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee regarding methods evaluated and recommended for the collection of the Bay restoration fee by local governments from users of onsite sewage disposal systems and users of sewage holding tanks that do not receive water bills.”

VI. Next meeting: **January 6, 2005 at 12:00 noon.**

**Adjournment**

- **Lunch will be available for the committee members beginning at 12 noon.**