

MARYLAND STATE BOARD OF WELL DRILLERS

**Minutes of Open Meeting
Aeris Conference Room
Maryland Department of the Environment
1800 Washington Boulevard, Baltimore, MD 21230
August 22, 2018**

Board Members Present

Hahns Hairston – Chairman
Larry Brenneman – Vice-Chairman
Dave Kelly
Mike Hall
Brad Hartman
Heather Quinn – DNR
Robert Peoples – MDE

Staff Present

Elaine Nolen – Executive Director
Neil Winner – MDE, Water Supply
Ellen Cohill, Esq. – Board Counsel
John Boris – MDE

Board Members Absent

None

Guests Present

Scott Rogers
Eric Rogers
Naomi Howell

Call to Order

With a quorum present, Chairman Hahns Hairston called the meeting to order in the Aeris Conference Room at 9:12 AM.

Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the agenda for review and approval and asked for any modifications. A motion to approve the proposed meeting agenda with modifications was made by Robert Peoples and seconded by Heather Quinn. The motion was approved unanimously with no abstentions.

Review of Meeting Minutes

Chairman Hairston presented the minutes of the June 27, 2018 meeting for review and approval and asked for any corrections. A motion to approve the meeting minutes as is was made by Larry Brenneman and seconded by Brad Hartman. The motion was approved unanimously with no abstentions.

MARYLAND STATE BOARD OF WELL DRILLERS

Board Chair Comments

Chairman Hairston welcomed the two new Board members, Mike Hall and Dave Kelly and asked each person present to make a brief self-introduction.

Director's Report

a. Revenues and Expenditures – As of May 31, 2018

Appropriation FY 2018	\$111,179.00
Expenses	\$ 8,304.15
Revenue	\$ 1,675.00

b. Commissioning of Board members update – The Governor's Appointment Office has received online applications for all returning and new Board members. Board members have 30 days from the date of receipt of their letters of appointment by the Governor to be sworn into office.

c. 2019 Board Meeting Schedule – Board meetings are scheduled for the fourth Wednesday of the month except for August, November, and December which are scheduled for the third Wednesday of the month. The schedule will be posted on the Board's website.

d. 2019 Examination Schedule – Examinations are normally scheduled for the first Wednesday of every other month. However, due to the upcoming license renewal timeframe, the examination normally scheduled for April is scheduled for March. The schedule will be posted on the Board website.

A motion to carry out an administrative function by the Board in closed session was made by Michael Hall and seconded by Robert Peoples. The motion was approved unanimously with no abstentions.

ADMINISTRATIVE FUNCTION (CLOSED SESSION)

The Board discussed confidential disciplinary actions. The Board Members present were: Hahns Hairston, Chairman, Larry Brenneman, Vice Chairman, Dave Kelly, Mike Hall, Brad Hartman, Heather Quinn, and Robert Peoples. Staff present were: Elaine Nolen, Executive Director, Neil Winner, MDE, John Boris, MDE, and Ellen Cohill, Esq., Board Counsel.

A motion to end the administrative function in closed session and to return to open session was made by Brad Hartman and seconded by Dave Kelly. The motion was approved unanimously with no abstentions

MARYLAND STATE BOARD OF WELL DRILLERS

New Business

a. August 1, 2018 exam results:

# pass	7
# fail	1
% pass	87%
% fail	13%
Average Grade	76%

A motion to approve everyone who passed with a grade of 70 and above was made by Robert Peoples and seconded by Heather Quinn. The motion was approved unanimously with no abstentions.

- b. A motion to take a break in order to get lunch and bring it back to the meeting was made by Larry Brenneman and seconded by Brad Hartman. The motion passed with a vote of 6 to 1.
- c. A motion to move back into open session was made by Brad Hartman and seconded by Dave Kelly.
- d. Review and discussion of Continuing Education requests:

	Organization	Name of Course	Location	Dates	Approved Hours
1	National Drilling Assoc.	Subsurface Investigation Qualification	Brunswick, OH	1/17 - 19/2018	20.0
2	MCET	Trenching and Shoring - Excavation Safety	Wye Mills, MD	9/11/18	7.0
3	MCET	Apprentice Well Driller Exam Prep	Baltimore, MD	9/12/18	6.0
4	National Drilling Assoc.	2018 Convention	Brunswick, OH	9/21/18	6.5
5	MCET	Safe Drinking Water Act - Federal Regulations	Salisbury, MD	9/18/18	7.0
6	Innovative Finance Solutions for Environmental Services efcnetwork.org	Maryland Managing Your Water System Into the Future	Elkridge, MD	9/19/18	6.0

MARYLAND STATE BOARD OF WELL DRILLERS

7	Water Works Operators' Association of Pennsylvania www.wwoap.org	HACH Method 334 Training, Laboratory QA/QC for Method 3340.	Harrisburg, PA	9/26/18	6.0
8	MCET	21st Century Drinking Water Corrosion Control	Bel Air, MD	10/3/18	7.0
9	Drill Tech Group	Mud Rotary class	Millstone Twp, NJ	10/4/18	5.0
10	MCET	Introduction to Variable Frequency Drives	Frederick, MD	10/9/18	7.0
11	Milby Company	Water Treatment School	Leesburg, VA Elkridge, MD	10/23/18 10/24/18	7.0
12	MCET	Well Systems - An Introduction to Operation and Maintenance	Westminster, MD	10/24/18	7.0
13	Milby Company	Pump and Tank School	Savage, MD Frederick, MD	11/7/18 11/8/18	8.0
14	MCET	Chlorination Technology	Salisbury, MD	11/29/18	7.0
15	MCET	Water Filtration	Frederick, MD	12/4/18	7.0
16	MCET	General Laboratory Concepts	Hagerstown, MD	12/14/18	7.0
17	National Drilling Assoc.	Basic Geotechnical Procedures Qualification 101	Online	Various	3.0

A motion to approve the courses/events for the hours indicated on the chart above was made by Mike Hall and seconded by Larry Brenneman. The motion was approved unanimously with no abstentions.

e. Review and discussion of violations/complaints:

<i>Number</i>	<i>Name & License Number</i>	<i>Company</i>	<i>Date</i>	<i>Originator</i>	<i>Well Tag ID/Location</i>	<i>Description</i>	<i>Status</i>
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MARYLAND STATE BOARD OF WELL DRILLERS

V-1 (08-2018)	Marshall Arnette MSD106	Calvert Well Drilling	6/26/2018	St. Mary's Co Heather Moritz	SM-16-0182 871 Solomon's Island Road, Prince Frederick	Well tag not affixed to well	Resolved
V-2 (08-2018)	Michael Hall MWD461	Shannahan Artesian Well Drilling	7/6/2018	Talbot Co Anne Seifer	TA-17-0079	Well Completion Report not submitted on time	Resolved
V-3 (08-2018)	Glenn Ford MWD512	Glenn Ford & Son	6/22/2018	Allegany Co	AI-95-0238 11315 Wentling Drive, Cumberland	Well Completion Report not submitted on time	In process, more information needed

- f. Discussion of the August 7, 2018 letter from Baltimore County Groundwater Management Manager, Kevin Koepenick to Water Conditioner Installers and Master Plumbers regarding Discharge from Treatment Devices, Baltimore County.

Industry Correspondence/State of the Industry

Elaine Nolen brought to the Board's attention the October 10, 2018 event, Imagine a Day Without Water sponsored by the Value of Water Campaign.

John Boris informed the Board that he plans to draft a document for distribution which will cover policy and generally accepted practice associated with yield pump tests and abandonment reports for unsuccessful wells.

Adjournment

A motion to adjourn the meeting was made by Larry Brenneman and seconded by Dave Kelly. The motion passed at 1:05 p.m. The motion was approved unanimously with no abstentions.