

MARYLAND STATE BOARD OF WELL DRILLERS

**Minutes of Open Meeting
Aeris Room
Maryland Department of the Environment
1800 Washington Boulevard, Baltimore MD 21230
June 28, 2017**

Board Members Present

Hahns Hairston – Board Chairman
John Shannahan
Larry Brenneman
Robert Peoples – MDE
Heather Quinn – DNR

Staff Present

Elaine Nolen – Executive Director
Ellen Cohill, Esq. – Board Counsel
John Boris - MDE

Guests

Brian Smith
Emily Elkonoh

Board Members Absent

Wayne Caswell
David Hartman

Call to Order

Board Chairman Hairston called the meeting to order in the Aeris Conference Room at 9:20 AM.

Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the agenda for review and approval and asked for any corrections. A motion to approve the proposed meeting agenda with changes was made by Larry Brenneman and seconded by John Shannahan. Motion carried.

Review of Draft Meeting Minutes

Chairman Hairston presented the draft minutes of the April 26, 2017 meeting for approval and asked for any corrections. A motion to approve the draft meeting minutes with corrections was made by Robert Peoples and seconded by Heather Quinn. Motion carried.

Chairman Hairston presented the draft closed minutes of the April 26, 2017 meeting for review and approval and asked for any corrections. Larry Brenneman had a correction.

BOARD VOTE TO MOVE INTO CLOSED SESSION

CLOSED SESSION: Pursuant to General Provisions Article, § 3-305(b)(13), on motion by Heather Quinn, seconded by Robert Peoples, the board members unanimously voted to move into a closed session on June 28, 2017 at 9:27 a.m., in the Aeris Room, for the purpose of complying with the Open Meetings Act, specifically, § 3-306(c)(3)(ii), which prevents public disclosures about a particular proceeding or matters to correct the name of a board member

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listed in the draft Minutes of the Closed Meeting of April 26, 2017. In a motion made by Larry Brenneman, seconded by John Shannahan, the board members voted unanimously to correct board member Larry Brenneman's first name in the draft Minutes of the Closed Meeting of April 26, 2017. A motion to conclude the closed session was made by Heather Quinn, seconded by Robert Peoples. All were in favor. Motion carried. The closed session was concluded at 9:28 a.m.

Approval of Draft Closed Meeting Minutes

Around 9:28 a.m., a motion to move back into open session of June 28, 2017 was made by Robert, Peoples, seconded by Heather Quinn. All were in favor. Motion carried. Chairman Hairston presented the draft closed minutes of the April 26, 2017 meeting for review and approval. A motion to approve the draft closed minutes with correction was made by Robert Peoples, seconded by Heather Quinn. All were in favor. Motion carried.

Summary of Closed Session – April 26, 2017

Board Members in attendance: Board Chairman Hahns Hairston, Wayne Caswell, John Shannahan, Brad Hartman, Larry Brenneman, Robert Peoples, and Heather Quinn.
Staff in attendance: Executive Director Elaine Nolen and Board Counsel Kristen DeWire.

Pursuant to General Provisions Article, § 3-305(b)(7), on motion by Heather Quinn, seconded by Robert Peoples, the board members unanimously voted to move into a closed session on April 26, 2017 at 11:28 a.m., in the Aeris Room, for the purpose of consulting with counsel to obtain legal advice regarding sanctioning guidelines and a settlement offer in a disciplinary action. Board all agreed with the advice regarding a summary of disciplinary authority and settlement offer rejection, which was made by Robert Peoples, seconded by John Shannahan. Motion carried. A motion to conclude the closed session was made by Larry Brenneman, seconded by Wayne Caswell. Motion carried. The closed session was concluded at 12:11 p.m.

Board Chair Comments

Chairman Hairston asked for introductions from the guest, Emily Elkonoh, who is a Summer Intern assigned to the Water Supply Program, and Ellen Cohill, the new Board Counsel.

Director's Report

1. *Revenues and Expenditures* – As of May 31, 2017

a. Appropriation FY 2017	\$78,785.00
b. Expenses	\$91,235.12
c. Revenue	\$92,465.00
d. Encumbrance	\$ 398.42

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2. Renewal Update as of 6/26/17:

Active licenses issued	452
Inactive license applications	19
Applications on hold	48
Applications not received	83

Discussed status of 13 renewal applications submitted by one company in which the signatures on the renewal forms do not match the signatures on the original applications. Elaine Nolen will contact the president of the company directly. She has been working with company administrative staff in the past.

3. Journeyman Well Driller – Water Supply Study Guide Spanish translation is complete and has been reviewed by MDE staff. It will be provided to applicants who request the exam in Spanish.

Ongoing Business

1. Reviewed updated flow charts of the licensing process for Well Driller, Water Conditioner Installer, and Pump Installer licenses. The new flow charts will be posted online.
2. Board meeting guest, Brian Smith addressed the Board regarding his licensing history. The Board recommended that he send the Board a formal letter as Board decisions are made based on complete documentation.
3. Discussion of industry response to the increased frequency of examinations, which has been favorable.
4. Discussion about the need for more training opportunities for licensees. Chairman Hairston recommended that the MD-DE Water Well Association should take the lead, paving the way for additional training. Also recommended partnering with local community colleges and technical schools to attract high school students looking for career options.
5. Discussion of concerns both the Board and the MD-DE Water Well Association have regarding licensee attendance of courses during conferences. Currently attendance cards are signed for the day's attendance, not for hourly attendance of specific courses.

New Business

1. Review of June 7 exam results:

# pass	9
# fail	7
% pass	56
% fail	44
Average Grade	71%

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A motion to approve everyone who passed with a grade of 70 or better was made by Robert Peoples and seconded by Ms. Quinn. Motion passed.

2. Review and discussion of violations and complaints:

Name	License #	Company	Date	Originator	Location/Well Tag ID	Description	Status
Jeff Corron	MWD567	Chesapeake Geosystems	6/8/2017	Anne Arundel Co	1476 Rideout Lane Annapolis AA-15-0038	No Well ID tag - 2nd notice 1st notice was email dated 3/7/17. Deadline given by County 6/26	More information needed
David Kelly	MWD304	Jones Well Drilling	5/22/2017	Cecil Co	CE-15-0353	Well Completion Reprt not submitted within 45 days. Not received 6/23	More information needed
John Youngbar, SR	MWD471	Able Well & Pump	6/15/2017	John Boris	unknown	Did not chlorinate well after repair. Letter of advisement sent by Mr. Boris	No Action
Joseph Borrell	MWD547 not renewed	Middletown Well Drilling	5/23/2017	Cecil Co	CD-15-0128	Well Completion Reprt not submitted within 45 days. Not received 6/23	County needs to correct violation
Joseph Borrell	MWD547 not renewed	Middletown Well Drilling	4/11/2017	MDE - Water Supply Travis Sterner	Montgomery Business Park, Cecil Co.	Did not chlorinate the well. Letter in process - John Boris	No Action
Tim Schachnuk	None	Mid Atlantic Water Services "Technicians" referred to on website. No plumbers license	5/11/2017	MDE - Water Supply Travis Sterner	Crownsville Cleaners	New cap installed, casing not extended to 8" above grade. Mr. Schachnuk was notified by Mr. Sterner that a licensed Well Driller was needed	More information needed

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		numbers available.				to extend the casing. Did not chlorinate the well after well cap was repaired
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3. Continuing Education requests:

Organization	Name of Course	Location	Dates	Approved Hours
Milby	Well Pump & Tank Training		5/15/17	Not approved
Franklin Electric	Water Systems Seminar	Shippensburg, PA	5/23/17	3.0
DSI/Franklin Electric	Constant Pressure Training	Millersville, MD	6/2/17	5.5
DSI/Franklin Electric	Constant Pressure Training	Millersville, MD	6/22/17	5.5
DSI/Franklin Electric	Constant Pressure Training	Millersville, MD	6/23/17	5.5
DSI/Franklin Electric	Constant Pressure Training	Millersville, MD	6/24/17	5.5
Milby	Pump & Drive School	Elkridge VFD	11/8/17	8.0
Milby	Pump & Drive School	Leesburg VFD	11/9/17	8.0
Milby	Water Treatment School	Frederick, MD	10/24/17	6.5
Milby	Water Treatment School	Elkridge, MD	10/25/17	6.5
MCET	Trenching and Shoring - Excavation Safety	Hughesville, MD	8/17/2017	7.0
MCET	Chlorination Technology	Hughesville, MD	9/12/2017	7.0
MCET	OSHA 10 Hour Construction	Hughesville, MD	10/11/2017	10.0
MCET	Groundwater Treatment Options	Hughesville, MD	12/14/2017	7.0
MCET	Apprentice Well Driller Exam Prep	MDE	9/20/2017	6.0

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MCET	Chloramines - Potable Water Disinfection with a Different Twist	MDE	9/26/17	7.0
MCET	Safe Drinking Water Act - Federal Regulations	MDE	12/5/2017	7.0
MCET	Ultraviolet Disinfection	Allegany College	12/12/2017	7.0
MCET	Chlorine Awareness and Emergency Response	Carroll Community College	10/26/2017	Not approved
MCET	Sources and Treatment of Water	Frederick, Community College	11/15/2017	7.0
MCET	21st Century Drinking Water Corrosion Control	Hagerstown Community College	10/4/2017	7.0

4. Discussion of application submitted by a manager of licensed well drillers who does not himself have field experience. The application is to be denied and the applicant to be informed of the standard apprenticeship process.

Industry Correspondence/State of the Industry

1. Discussion of question from County Health employee regarding the practice of larger companies having one Master Well Driller obtain all permits from counties and sign all well completion reports when not necessarily onsite during drilling.
2. Discussion of request on behalf of a Maryland corporation whose only licensed Master Well Driller has passed away. A journeyman employee of the company submitted his renewal.

Adjournment

The motion to adjourn the open meeting was made by John Shannahan and seconded by Robert Peoples. The motion passed at 12:02.