

**MARYLAND STATE BOARD OF WELL DRILLERS
OPEN MEETING MINUTES**

Wednesday, December 20, 2023 @ 9:00 A.M.

Video/Teleconference via Google hangouts Meet Video Link: <https://meet.google.com/awy-aonp-iwt>

Phone: (US)+1 540-603-1734 PIN: 273 294 442#

In Person: 1800 Washington Boulevard, Baltimore MD 21230, Aeris Conference Room

Board Members Present

Larry Brenneman - Western MD

Dave Kelly - Central MD

Mike Hall - Eastern MD

Heather Quinn - DNR

Dave Hartman - Southern MD

Robert Peoples - MDE

MDE Staff Present

Amanda Redmiles - Executive Director

Alex Rubin- MDE

John Boris - MDE

Jennifer Bowman - OAG

Sylvia Glover - OAG

Guests

Brandon Chambers - A. C. Schultes

Wilfredo Acosta - Allied Environmental Services

Erin Quick - Allied Environmental Services

Excused Absent

Hahns Hairston - Chairman/Public at Large

Call to Order

Presiding Officer, Larry Brenneman, presided over the meeting.

Roll Call

Amanda Redmiles conducted the roll call.

Presiding Officer Comments

Larry Brenneman welcomed everybody to the meeting.

Approval of Meeting Agenda

Edits to the agenda include adding “Pending Renewal – Update on Required CEU’s” under Old Business.

A motion was made by Dave Kelly and seconded by Brad Hartman to approve the adjusted agenda. The motion passed with one abstention by Larry Brenneman.

Review and Adoption of November 15th, 2023, Open Meeting Minutes

Edits to the minutes include changing “Agenda” to “Minutes” in the header and adding additional clarifying qualifications for the pending examination candidates.

A motion was made by Mike Hall and seconded by Dave Kelly to approve the Board’s November 15, 2023, open meeting minutes. The motion passed with one abstention by Brad Hartman and Robert Peoples.

Executive Director Comments

- FY24 Revenue & Expenditures

FY 24 APPN

\$134,613.00

Month	EXPENDITURE	REVENUE
JULY	\$5,876.43	\$3,775.00
AUGUST	\$27,456.37	\$375.00
SEPTEMBER	\$27,469.00	\$625.00
OCTOBER	\$45,605.03	\$1,650.00
NOVEMBER	PENDING	\$1,750.00
DECEMBER		
JANUARY		
FEBRUARY		
MARCH		
APRIL		
TOTAL	\$106,406.83	\$8,175.00

- Website Updates- the 2024 Board meeting dates have been posted and the recent Board vacancy has been advertised with the application.
- Rosters Updated- the Roster of Active/Current Licensees by Name and Roster of Active/Current Licensees by Company have been updated as of November 29, 2023
- License Renewal Updates- Amanda Redmiles briefed the Board on the continued effort to resolve outstanding renewals.
- Update - Travel Reimbursement for Board Members – Amanda Redmiles notified that Board Members of the State policy change on travel reimbursement forms.
- December 6th Exam Results

Scheduled	15
Showed	14

PASSED	8
FAILED	6
AVERAGE GRADE	72 %

Types of Exams to Pass

Master Well Driller - Water Supply
 Master Well Driller - Geotechnical
 Master Well Driller - General
 Journeyman Well Driller - General
 Journeyman Well Driller - Water Supply
 Apprentice Well Driller X3

Types of Exams to Fail

Master Well Driller - General
 Pump Installer - Apprentice
 Journeyman Well Driller - General
 Apprentice Well Driller X3

Applicants That Passed the Examination

Timothy R. Shupe Jr. - Master Well Driller - Water Supply
 Brian Van Doren - Master Well Driller - Geotechnical
 Matthew Virts - Master Well Driller - General
 Jason Fink - Journeyman Well Driller - General
 Jeffrey W. Williams - Journeyman Well Driller - Water Supply
 Heriberto Pena Vivar - Apprentice Well Driller
 Travis Miller - Apprentice Well Driller
 Austin Berg - Apprentice Well Driller

A motion was made by Robert Peoples and seconded by Mike Hall to approve the above applications who passed their respective examinations. The motion passed with one abstention by Larry Brenneman.

- Meeting Format- The Board Members discussed continuing to hold hybrid Board meetings unless inclement weather.
- Expired Bonds- Amanda Redmiles advised that Board that an informal audit of the expired Bonds was conducted, and she plans to reach out to all licensees with expired Bonds directly to obtain current/updated bonds.

Old Business

- CEU’s List- The Board reviewed the Executive Director’s proposed changes to the CEU’s List with regards to the License Types column and agreed with the proposed changes.

- Pending Renewal – Update on Required CEU’s – A motion was made by Mike Hall and seconded by Dave Kelly to approve D.J. Shannahan’s renewal with the understanding that 3 continuing education credit hours will need to be made up for in the new cycle. The motion passed with one abstention by Larry Brenneman.

New Business

- Request for Exam Time Extension- Wilfredo Acosta and Erin Quick from Allied Environmental Services made a case to the Board to grant Mr. Acosta additional time to complete the Master Well Driller beyond the designated 3 hours. The Board decided to discuss this matter in closed session.
- Training Approval

A motion was made by Mike Hall and seconded by Brad Hartman to approve the following training course. The motion passed with one abstention by Larry Brenneman.

#	Organization	Course Name	Location	Date(s)	License Category	Rec. Hours	Cycle
1	DE Technical Community College	Pump, Motors and Controls	Online	Continuous Sel-paced	All Licensees	8 Hours	2023-2025

- Examination Qualification

A motion was made by Robert Peoples and seconded by Heather Quinn to approve the following applications to take their respective examinations. The motion passed with one abstention by Larry Brenneman.

#	Name	Exam Type	Qualification	Employer	Exp/Equip	Recommend	Outcome
1	Seipler, James	JSD-WS	AWD079 since 6/7/2019. Started working in the drilling profession since October 2017. Apprenticeship ends 6/6/2024.	H & H Well Drilling	Experience: 10 potable domestic wells in WA County. Equipment: Percussion and Rotary Hammer	RECOMMENDED	BOARD APPROVED
2	Miller, Joseph	JSD-WS	AWD070 since 1/22/2019. Started working in drilling profession since June 2016	H & H Well Drilling	Experience: 4 potable domestic wells in WA and FR County. 5 Pump	RECOMMENDED	BOARD APPROVED

		Apprenticeship ends 1/21/2024.		installation in WA County. 1 Pump replacement in FR County. Equipment: Percussion and Rotary Hammer		
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Industry Correspondence/State of the Industry

Nothing to report on this matter.

Board Vote to Move into Closed Session

A motion was made by Mike Hall and seconded by Heather Quinn to go into closed session. The motion passed with one abstention by Larry Brenneman.

The presiding officer read a written closing statement addressing the reason for the closed meeting, including the topics to be discussed and statutory exception(s) (see below).

Adjournment

A motion was made by Heather Quinn and seconded by Robert Peoples to adjourn the open meeting. The motion passed with one abstention by Larry Brenneman.

Call to Order and Purpose of Closed Meeting

Pursuant to General Provisions Article ("GP"), § 3-305(b), on a motion by Larry Brenneman that was seconded by Mike Hall, Board members approved moving into closed session on December 20, 2023, for the purpose of complying with the following provisions of the Open Meetings Act:

- GP§ 3-305(b)(2) - To protect the privacy or reputation of license holders,
- GP§ 3-305(b)(7) - To consult with counsel to obtain legal advice,
- GP§ 3-305(b)(8) - To consult with staff, consultants, or other individuals about pending or potential litigation.

The following Board members were present during the closed meeting:

Presiding Officer Larry Brenneman, Dave Kelly, Mike Hall, Brad Hartman, Heather Quinn and Robert Peoples. MDE staff present were John Boris, Amanda Redmiles, Sylvia Glover, Jennifer Bowman, Naomi Howell and Alex Rubin.

The Board Chair read the closed meeting disclaimer pursuant to legal provisions.

Topics Discussed During the Closed Meeting

Board members reviewed and approved the November 15, 2023, closed meeting minutes; discussed the update on Calvert County Plumbing Board matter; discussed an update on complaint against well drilling company; discussed violation from the County against drilling company; discussed the Maryland Program Evaluation Act; discussed examination time extension request; discussed criminal history line item on Application Review Checklist; and discussed the status of regulation updates.