

MARYLAND STATE BOARD OF WELL DRILLERS
OPEN MEETING MINUTES
Wednesday, March 23, 2022 @ 9:00 A.M.
Video/Teleconference via Google Hangouts Meet
Video Link: meet.google.com/zrp-fxmc-paf
Phone: + 1 281-749-1309, PIN: 442 162 512#

Board Members Present

Hahns Hairston - Chairman/Public At Large
Larry Brenneman - Western MD
Dave Kelly - Central MD
Mike Hall - Eastern MD
Brad Hartman - Southern MD
Heather Quinn - DNR
Robert Peoples - MDE

MDE Staff Present

Gayatri Mostaghimi - Board Counsel
Dee Settar - MDE, Water Supply Program
Duane Johnson - Executive Director
John Boris - MDE, Wastewater Permits

Call to Order

Presiding Officer Hahns Hairston presided over the meeting.

Roll Call

Hahns Hairston asked Duane Johnson to conduct the roll call of anyone present at the virtual meeting.

Presiding Officer Comments

Hahns Hairston welcomed everybody to the meeting.

Approval of Meeting Agenda

A motion made by Brad Hartman was seconded by Heather Quinn to approve the agenda. The motion passed with no abstentions.

Review and Adoption of Remote Open Meeting Minutes

A motion made by Mike Hall was seconded by Dave Kelly to approve the February 23, 2022, open meeting minutes. The motion passed with one abstention by Hahns Hairston.

Executive Director's Comments

- **Revenue & Expenditures 2022**

Duane Johnson shared revenue and expenditure data for January and February 2022 and indicated that the February 2022 data is currently a draft. Duane said he will hopefully finalize the February 2022 report by the April 2022 Board meeting.

JANUARY

Revenue	\$825.00
Expenditures	\$77,758.66

FEBRUARY (Draft)

Revenue	\$150.00
Expenditures	\$88,214.61

- **Governor's Appointment Update**

Dee Settar gave an update on the current status of the Governor's Board member appointments. Dee said that Board members have been re-appointed until June 30, 2022, and that she thinks the next appointments won't take place until a new Governor is elected to office in 2023. Dee said that since the primary election has been pulled back the Governor is going to re-appoint everyone before the primary. Duane Johnson submitted all Board members' names for re-appointment.

- **Spanish Examination Update**

Duane Johnson provided the Board with information about translating the Board examinations from English to Spanish. He said the State has a contract with a company for that purpose called Ad Astra. Dee Settar asked the Board how it would like to move forward, and which exam would they like to start with first. Robert Peoples suggested translating all the exams if the funds are available. Dee suggested starting with the Apprentice and Journeyman exams first if funding is a concern. Having a bi-lingual staffer review the exams after they are translated was also suggested.

New Business

- **Training Courses for Approval**

A motion was made by Dave Kelly and seconded by Brad Hartman to approve the following training courses. The motion passed with one abstention by Hahns Hairston.

ORGANIZATION	COURSE NAME	LOCATION	DATE	LICENSE CATEGORY	REC. HRS	CYCLE
Maryland-Delaware Water Well Association	Annual Conference	Annapolis, MD	2/10 - 2/11/22	All Drillers, PIO, WCI	Up to 13	2023
Aqua Pump & Supply	Installation and Troubleshooting Frequency Drives	Berlin, PA	4/5/22	Water Supply General, PIO	4	2023
Pennsylvania Groundwater Association	2022 Summer Conference	Hanover, PA	6/3/22	Water Supply General, PIO	5	2023

- **Examination Qualification**

A motion to approve the following applicants to take the examinations indicated below with the exception of Randal Miller pending additional documentation, was made by Dave Kelly and seconded by Larry Brenneman. The motion passed with one abstention by Hahns Hairston.

NAME	EXAM TYPE	QUALIFICATION	EMPLOYER	EXP/EQUIPMENT	RECOMMENDATION
Mathew Freck	Journey Well Driller	<ul style="list-style-type: none"> - JWD 962193 NJ - Geotechnical Water Well Driller #5646 DE. - Meets 5 year experience requirement - Majority of work in well monitoring and potable well drilling in multiple states since 2012 - Received letter of good standing from State of NJ 	<ul style="list-style-type: none"> - Uni-Tech Drilling Co. 2012 - present - Sponsor MWD570 sponsor in good standing 	<ul style="list-style-type: none"> - Monitoring Well/Mud Rotary, Pump Rig and Reverse Rotary - CF 1500 and CME 55 - Installed or assisted in the installation of 250 wells or well systems 	Approve

		- Provided 10 locations where applicant installed or assisted in the installation of wells			
Joseph Freeman	Apprentice Water Conditioner Installer	- Meets 1 year experience requirement - Provided 10 locations where applicant installed or assisted in the installation of wells - Letter of recommendation received - Sponsor is in good standing	Carroll Water Systems, Inc. 2/1/2019 - present	- ETF2300 - HERO 385Plus - ECR 3700 - Luminor UV system - Assisted in the installation of 700 feed pump systems	Approve
Randal Miller	Pump Installer	- Meets 3 year experience requirement - Provided 10 locations where applicant installed or assisted in the installation of wells - Letter of good standing received from State of WV Master Well Driller License # 432 WV	Miller Well Drilling Pump, LLC 07/1985 - present	Pulled and replaced submersible pumps Installed 500 gallon storage systems Replaced waterlogged pressure tanks Pump puller, service truck operator Installed 100 pump systems	Additional Information Needed (check sponsor)

- **Adoption of Rules for Attendance at Board Meetings**

A motion was made by Brad Hartman and seconded by Heather Quinn to approve the below “Rules for Attendance at Meetings of the State Board of Well Drillers.” The motion passed with one abstention by Hahns Hairston. The Board directed Duane

Johnson to proceed with taking steps to ensure the Rules for Attendance were posted on MDE's website.

Rules for Attendance at Meetings of the State Board of Well Drillers

I. Public Attendance

- A. At any meeting of the Board of Well Drillers (the "Board"), the public is invited to attend and observe.
- B. Except instances when the Board expressly invites public testimony, questions, comments, or other forms of public participation, or when public participation is otherwise authorized by law, no member of the public attending an open session may participate in the session.

II. Identification Requirement

- A. For security reasons, when meetings are held in person, the Board requests that all attendees sign in at the Board's open meeting.
- B. For security reasons, when meetings are held virtually, the Board requires attendees to identify themselves as a member of the public.
 - 1. At virtual meetings, if an attendee does not verbally identify themselves as a member of the public, the presiding officer may disconnect the caller.

III. Disruptive Conduct

- A. A person attending an open meeting of the Board may not engage in any conduct including visual demonstrations such as the waving of placards, signs, or banners, that disrupts the session or that interferes with the right of members of the public to attend and observe the session.
- B. The presiding officer may order any person who persists in conduct prohibited by these procedures or who violates any other regulation concerning the conduct of the open meeting to be removed from the open meeting.
- C. The presiding officer may recess the meeting while order is restored.

A motion to go into closed session was made by Larry Brenneman and seconded by Robert Peoples at 9:54 a.m. The motion passed with one abstention by Hahns Hairston.

Adjournment

A motion was made by Brad Hartman and seconded by Mike Hall to adjourn the open meeting at 9:55 a.m. The motion passed with one abstention by Hahns Hairston.

Call to Order and Purpose of Closed Meeting

Pursuant to General Provisions Article (“GP”), § 3-305(b), on a motion by Larry Brenneman that was seconded by Robert Peoples, Board members approved moving into closed session on March 23, 2022, at 9:54 a.m. for the purpose of complying with the following provisions of the Open Meetings Act:

GP § 3-305(b) (2) - To protect the privacy or reputation of license holders;

GP § 3-305(b) (7) - To consult with counsel to obtain legal advice.

The following Board members were present during the closed meeting: Chairman Hahns Hairston, Larry Brenneman, Heather Quinn, Robert Peoples, Dave Kelly, Mike Hall and Brad Hartman.

The following MDE staff were present during the closed meeting: Duane Johnson, John Boris and Gayatri Mostaghimi.

The Board Chair read the closed meeting disclaimer pursuant to legal provisions.

Topics Discussed During the Closed Meeting

Board members reviewed and approved the February 23, 2022 closed meeting minutes, discussed an update relating to disciplinary action, and had a discussion concerning a licensee.