Handout #3

Maryland Commission on Climate Change

Mitigation Working Group Meeting #1

Roles and Responsibilities

MWG Member:
- Attends MWG meetings
- Serves to make decisions on mitigation issues that report to the Commission
- Assists with the review and development of MWG documents and reports for the Commission
- Assists with review of outside resource assignments/documents

MDOT/MDE/DNR/MEA Members of MWG:
- Have the same responsibilities of a MWG member
- Have voting privileges at the MWG meetings

MWG Technical Expert:
- Welcome to attend any of the MWG meetings but is not a formal MWG voting member
- May be asked to attend specific meetings to provide technical knowledge to area expertise to a specific topic/agenda item/report

Commission Member:
- Welcome to attend any working group meeting
- Is not a voting member of any of the working group

MWG Liaison/Chair:
- There are two chairs – Michael Powell and Stuart Clarke
- Are responsible for the MWG roster/appointments through the Chair of the Commission
- These chairs have the responsibility of running the meetings and coordinating agendas and materials
- Are responsible for providing updates and formal recommendations to the Commission
- Are responsible for meeting with state agencies prior to MWG meetings to ensure that program updates meet the needs of the Commission/MWG