

# ***MDEStat Meeting***

## ***September 16, 2013***



# **Table 1: Mandatory Training: Targets and Progress as of 9/9/13**

Training Topic	Number Required to Have Training	Number of Employees Trained of Those Required to Have It	Target Completion Date Reported by OSA in July 2012	Target Completion Date Reported by OSA in October 2012	Current Target Completion Date
Accountability (to include Contract Management Overview)	220	0	N/A	N/A	Not under development at this time.
ADA	220	185	9/13/12	12/13/12	Spring 2014
Domestic Violence	907	786	12/6/12	12/6/12	6/30/14
EEO	222	185	9/13/12	2/28/13	June 2014
Management Training*	220	127*	2/28/13	2/28/13	Spring 2014
Sexual Harassment	907	486	12/13/12	12/13/12	June 2014

\* As in the past and as discussed, this number should reflect the number of managers who have **completed all** required Skillsoft training, or previous post-degree training specifically relating to managing and leading staff.

## ***Table 2: Vehicle Replacement Status as of 9/9/13***

Administration	Number of “Worst” Vehicles Identified	Number Replaced to Date
ARMA	12	<i>10 - 9 new + 1 internal transfer</i>
LMA	12	<i>12 – all new</i>
OSA	0	<i>0</i>
SSA	14	<i>4 - 1 new + 3 transfers</i>
WMA	14	<i>6 - 5 new + 1 internal transfer</i>
OS/CO	2	<i>2 – 1 new for ERD, 1 internal transfer</i>
Totals	54	<i>32</i>

**Table 3: EMS Goals** (Continued on next slide)

Goal/Target	Progress, Status, and Comments
Dispose of chemical/hazardous waste properly. Complete quarterly reviews.	<p><b>Please comment briefly on the March and June reviews.</b>  <i>According to information received for the last two quarters, there is no chemical/hazardous waste material that meets the limit for mandatory disposal.</i></p>
Reduce paper usage by 10% annually.	<p><b>Reductions reported to date:</b>            - FY10: 39%            - FY11: 40%            - FY12: 19%            - <b>FY13: 20% (4.9% increase from FY 2012)</b></p>
Reduce food waste	<p><b>Provide any available information on waste diverted to date, costs, issue/concerns, and employee feedback.</b>  <i>Implementation of the official program started on 4/22/13. Since this date, 1,400 lbs of food waste has been diverted. The cost to MDE has been minimal in the form of service charges. Food waste is picked up on a regular schedule and no significant problems have been reported. Employees have embraced this concept well and Facilities will continue to monitor the amounts of food waste diverted.</i></p>

## Table 3: EMS Goals

Goal/Target	Progress, Status, and Comments
Green procurement	<p style="color: red;">Provide an update on reporting, and on the following previously-submitted information:</p> <p style="color: red;"><i>The Green Procurement committee will schedule a meeting to identify potential green procurement items.</i></p> <p><i>The Green Committee continues to meet monthly and the first reporting to MDE related to “green procurements” is scheduled for October 2013.</i></p>
Promote teleworking – vehicle emissions reductions. Measure the number of telework days and approved Telework Plans in place. Review the overall degree of departmental involvement since the Department endorses its use.	<p style="color: red;">Provide a list of administrations where the teleworking percentage is below 15%.</p> <p><i>List is provided in an Attachment B.</i></p>

# Table 4: MDE Energy Consumption, KW/hr

Note: All percentage reductions reflect comparison to 06/07 baseline. Red text highlights monthly usage numbers that exceeded those from the same month of the previous year.

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Goals (reductions from the 06/07 baseline):

5% by CY09

10% by CY10

15% by CY15

Deltas shown below are in comparison with 2006/7 baseline.

	2006/7 Baseline	2010/11 Usage	Δ	2011/12 Usage	Δ	2012/13 Usage	Δ
September	447,300	373,800	-21%	382,900	-19%	383,600	-18%
October	395,500	331,800	-20%	339,500	-18%	316,400	-23%
November	317,800	292,600	-17%	280,700	-21%	281,400	-21%
December	332,500	270,900	-14%	252,000	-20%	241,500	-23%
January	349,300	280,000	-20%	276,500	-21%	252,700	-28%
February	338,100	254,100	-25%	264,600	-22%	261,800	-23%
March	339,500	250,600	-26%	256,900	-24%	250,600	-26%
April	353,500	280,700	-21%	302,400	-14%	280,000	-21%

# Table 4: MDE Energy Consumption, KW/hr

Note: All percentage reductions reflect comparison to 06/07 baseline. Red text highlights monthly usage numbers that exceeded those from the same month of the previous year.

Goals (reductions from the 06/07 baseline): 5% by CY09 10% by CY10 15% by CY15 Deltas shown below are in comparison with 2006/7 baseline.							
	2006/7 Baseline	2010/11 Usage	Δ	2011/12 Usage	Δ	2012/13 Usage	Δ
May	381,000	319,200	-16%	309,400	-19%	298,200	-22%
June	405,700	392,700	-3%	354,900	-13%	384,300	-5%
July	451,500	394,800	-13%	405,300	-10%	390,600	-13%
August	468,300	413,000	-12%	401,800	-14%	373,800	-20%
12-month totals	4,580,000	3,854,200	-16%	3,826,900	-16%	3,714,900	-19% th ues includi ng any proble m