

MDEStat Meeting

July 8, 2008



Table 1: PCS TEMPO and P2 Activities

	FY07	FY08
TEMPO Activities		
“Agency Interests” Created or Updated	2845	2259
Documents Locked	638	1105
“Organizations” Created or Updated	1512	835
“People” Files Created or Updated	2169	1371
Pollution Prevention (P2) Activities		
Number of businesses receiving on-site P2 consultations and EMS training	8	11
Number of businesses participating in EPA Performance Track Program	3	3
Number of businesses participating in Hospitals for a Healthy Environment	53	57
Number of businesses participating in Businesses for the Bay (until 5/16/08, last day of EPA funding)	311	317

Table 2: PCS Non-P2 Staff Time Allocation

Activities	Administrator III (gr. 19)	Administrator II (gr. 18) (vacant)	Administrator II (gr. 18)	Totals
TEMPO Data Entry	0%	40% (832 hrs)	40% (832 hrs)	27% (1664 hrs)
TEMPO Quality Assurance Reconciliation	30% (624 hrs)	30% (624 hrs)	10% (208 hrs)	23% (1456 hrs)
Other TEMPO Activities (data migration, duplicate elimination, etc)	30% (624 hrs)	20% (416 hrs)	0%	17% (1040 hrs)
TEMPO Activity Total	60%	90%	50%	67% (4160 hrs) (2.0 FTE)
All other PCS Activity	40% (832 hrs)	10% (208 hrs)	50% (1040 hrs)	33% (2080 hrs)
TOTAL	100% (2080 hrs)	100% (2080 hrs)	100% (2080 hrs)	100% (6240 hrs)

*Table 3: Permits, Licenses, Certifications, And Approvals
That Met Standard Turnaround Time
Less Than 90% Of The Time In FY07*

Permit, License, Certification, or Approval	FY07 & 08 Standard Turnaround Time	FY07 Percentage of Issued Permits Meeting Standard
State Air Permit to Operate	3 mo.	88%
Title V renewals	18 mo.	86%
Asbestos Training Provider Approval	3 mo.	35%
Incinerator Training Course Approval	60 days	67%
Reciprocal Recognition of Out-of-State Radioactive Material Licenses	21 days	68%
Sewage Sludge Land Application Permit	10 mo.	86%
CHS Facility Permit	26 mo.	33%
General Permit for Industrial Wastewater Discharges – not CAFO or stormwater	3 mo.	82%
Surface Discharge Permit – new minor industrial facilities	9 mo.	33%
Surface Discharge Permit – new minor municipal facilities	9 mo.	70%
GW Discharge Permit – new	9 mo.	39%
GW Discharge Permit – renewal	14 mo.	29%
Non-Coal Mining Permit	7 mo.	87%
Nontidal Wetlands – minor proj.	10 mo.	79%
Nontidal Wetlands – major proj.	12 mo.	79%
Tidal Wetlands – minor proj.	5 mo.	82%
Tidal Wetlands – major proj.	8 mo.	89%

Table 4: Office of Fair Practices Activities, FY07 & FY08

	FY 2007	FY 2008
Number of sets of interview questions reviewed	N/A	107 *
Average length of time in OFP	N/A	.54 work days
Number of selection packages reviewed	89	104 *
Average length of time in OFP	N/A	.38 work days
Number of training programs	N/A	3 programs * (8 sessions)

N/A – Not Available (statistics were not maintained)

* Through May 30, 2008

*Table 5: MBE/WBE and Small Business Reserve
Participation, FY06-FY08*

	FY 2006	FY 2007	FY 2008
Percent of MBE/WBE participation in MDE's state procurement dollars	18.6 %	34.1 %	25.0 % **
Target for MBE/WBE participation in MDE's state procurement dollars	25%	25%	25%
Percent of SBR participation in MDE's total state procurement dollars	18.9 %	8.78 %	6.76 % **
Target for SBR participation in MDE's total state procurement dollars	10%	10%	10%

** Through March 30, 2008

*Table 6: MDE Sole Source Procurements
January 1 to June 20, 2008*

#	Administration	Sole source Vendor	Type of contract (IT, Svc, Com.)	Date approved	Dollar value
1	SSA	IDSI	IT	2-25-08	\$180,251.00
2	SSA	ERSI	IT	1-29-08	\$51,812.59
3	WAS	WJE	IT	2-1-08	\$11,950.00
4	OMIT	Notify Technology	IT	1-31-08	\$4,200.00
5	SSA	HACH	Com.	1-7-08	\$21,024.00
6	WMA	Lime Dozer Consultant	Svc.	2-5-08	\$10,000
7	ARMA	Bios International	Com.	2-11-08	\$16,000
8	ARMA	Thermo Environmental	Com.	2-11-08	\$13,562
9	ARMA	Thermo Environmental	Com.	2-13-08	\$118,956
10	WAS	ThermoFisher	Com.	4-9-08	\$40,734
11	ARMA	EnTech	Com.	3-10-08	\$4,725
12	ARMA	RM Environmental	Com.	3-11-08	\$14,000
13	ARMA	Perkin-Elmer	Com.	3-18-08	\$3,325
14	ARMA	EnTech	Com.	3-18-08	\$24,724
15	ARMA	Alion Science and Tech.	Com.	3-18-08	\$1,900
16	ARMA	EnTech	Com.	4-25-08	\$8,329
17	ARMA	Thermo Environmental	Com.	4-25-08	\$13,437
18	ARMA	RGGI, Inc.	Svc.	4-18-08	\$25,000
19	ARMA	Teledyne Advanced Pollution	Com.	4-3-08	\$6,600
20	WAS	Photovac, Inc.	Svc.	4-24-08	\$1,315
21	ARMA	Thermo Environmental	Com.	5-6-08	\$13,965
22	ARMA	RGGI, Inc.	Svc.	5-8-08	\$1,600,000
23	ARMA	ThermoFisher Scientific	Com.	5-16-08	\$11,997
24	CO - ERD	Midland Manufacturing	Com.	5-29-08	\$12,000

Table 7: ASA, OS & CO Vacancy Summary

	4/22/08	5/30/08	7/3/08
Total positions vacant	15	16	17
Vacancies with DBM approval	6	5	11
Positions vacant more than 4 months	8	6	10
Positions vacant more than 6 months	3	5	6

Table 8: ASA, OS & CO Vacancies as of July 3, 2008

PIN	Program/ Division	Vacancy Date	Classification/ Grade/	Except- ions to OB	Excep- To DBM	Excep. Apprvd by DBM	MS 22 to OHR	MS 22 Apprvd by OHR	Interv. Quests to OHR	Interview Questions Recvd & Approved by OFP	Announc- ement Posted/ Closed	Notes
063979	OS/OB	2/02/07	OS III Changed to: Fiscal Serv. Adm./21	3/12/07	3/16/07	6/14/07	NA Sent to DBM 3/16/07	Approved by DBM 5/10/07	8/20/07	R 8/20/07 A 8/20/07	P 12/17/07 C O/C Reposted P 5/12/08 C O/C	6, 11, 14, 19
014589	OS/Office of Communications	8/17/07	Admin. II/17	10/18/07	10/24/07	2/13/08	2/19/08	2/21/08	2/5/07	R 2/21/08 A 2/25/08	P 2/28/08 C 3/20/08 Reposted P 5/8/08 C 5/21/08	8, 7 3, 4, 6, 11, 12, 13, 14 Hired, start date EDC 7/16/08
C-1004	OS/Customer Serv.	10/4/07	Admin. Spec. II/12	4/18/08	5/6/08		4/18/08	5/30/08	EDC 7/7/08	EDC 7/7/08		11, 12, 13, 14
015177	OS/ECU	11/21/07	Management Assoc./13	11/28/07	2/20/08	3/18/08	NA				P 4.23.08 C 5/12/08	Recruitment by ECU/OAG 5, 6, 10, 19
066354	ASA/Director's Office	11/27/07	TBD	PRF?								17
014801	OS/ECU	12/31/07	Admin. III/18	3/3/08	DNR	3/28/08	NA	NA	NA	NA	P 4/28/08 C 5/16/08	Recruitment by OAG 5, 6, 13, 19
066356	ASA/Fiscal Services	1/9/08	Administrator/16 Changed class to: Fiscal Accounts Clerk Trainee/6	2/20/08	3/5/08	4/21/08	3/26/08	4/30/08	5/20/08	R 5/20/08 A 5/21/08		8, 7, 11, 12, 13, 19 Hired, start date EDC 7/16/08
084021	OS/OB/WQF	2/26/08	Accountant ADV /16	2/28/08	4/7/08	6/3/08	3/26/08	4/2/08	4/16/08	R 4/16/08 A 4/16/08	Response deadline 7/3/08	6, 14, 10, 11
014633	OS/OB/WQFA	2/26/08	Admin. IV/19	3/4/08	4/28/08	5/7/08	4/4/08	4/29/08	6/2/08	R 6/3/08 A 6/6/08	P 6/2/08 C 6/18/08	4, 14, 10, 12, 3
018153	OS/OAG	2/26/08	Paralegal/12	3/7/08	4/7/08	4/25/08	NA	NA	NA	NA	NA	Recruitment by OAG 10, 19
066375	OS/OMIT	3/25/08	DP Prog. Analyst/18	4/8/08	5/6/08	6/12/08	5/1/08	5/16/08	5/14/08	R 5/19/08 A 5/20/08	1 st EDC 6/6/08 2 nd EDC 7/3/08	11, 12, 14, 10
066353	OS/Customer Serv.	4/3/08	Admin. Spec./12	4/18/08	5/6/08	6/12/08	4/18/08	5/30/08	6/6/08	R 6/6/08 A 6/9/08	EDC 7/9/08	11, 14
018292	ASA/ Human Resources	4/18/08	Personnel Officer I/14	4/16/08	5/6/08	6/12/08	5/18/08	EDC 6/18/08	NA	EDC 6/18/08	EDC 620/08	
0555448	OS/Policy & Leg.	5/1/08	Admin. IV/19	5/16/08	5/30/08		7/2/08	EDC 9/4/08				12, 14, 17
014455	CO/Customer Serv.	5/6/08	Admin. III/18	PRF?			5/30/08	EDC 7/11/08	EDC 7/7/08	R EDC 7/7/08		20

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066364	OS/Policy & Leg.	5/20/08	Admin. IV/19	5/19/08								17
015219	Central Services	5/31/08	1) Office Services Clerk/8 2) Admin. Aide/11	1) 6/13/08 2)	1) Denied		6/12/08	EDC 7/15/08	EDC 7/7/08			

Key

Yellow highlighting: date seems late or item seems overdue. EDC: Estimated Date of Completion DNR: Did not Record P: Posted C: Closed R: Received A: Approved

Codes: 1-Budget/funding holds, 2-Admin. has not responded to Notice of Vacancy letter sent by HRC within 10 working days, 3-Testing or developing test for position specific requirements, 4-Testing or developing test to produce new eligibility list, 5-Position was advertised, but received no qualified applicants, 6-Insufficient applicant continue recruitment, 7-Selection made, 8-Appointment pending, 9-Applicant declined position, 10-Office of Budget did not submit hiring exception to DBM within 15 days of receipt, 11-DBM did not approve hiring exception within 30 days of receipt, 12-Admin. did not submit MS-22 within 30 days of vacancy, 13-Admin. did not submit hiring exception within 30 days of vacancy, 14-Admin did not submit interview questions within 30 days of vacancy, 15-OHR did not approve MS-22 within 45 days of receipt, 16-OFP did not approve interview questions within 10 days of receipt, 17-Hold pending organizational decisions, 18-Key codes don't apply, 19- In process of Interviewing, 20- Priority Review Form